



## **TOWN OF HUNTS POINT**

### **PLANNING COMMISSION MEETING MINUTES**

**Monday  
November 26th, 2018  
6:00 P.M.**

#### **CALL TO ORDER**

Planning Commission Chair Henry Frantz called the meeting to order at 6:00 p.m.

#### *Commission Members Present:*

Henry Frantz  
Bruce Swenson  
Annie Ottesen  
Kellie Schneider

#### *Staff Present:*

Addie Tych, Deputy Clerk Treasurer  
Sue Ann Spens, Clerk Treasurer  
Joe Sabey, Mayor  
Mona Green, Town Planner

#### **APPROVAL OF MINUTES**

**MOTION:** Approve the minutes of the Planning Commission meeting of July 30, 2018 as presented. Moved by Ottesen, seconded by Swenson.

Passed 4-0-0

**MOTION CARRIED**

#### **HUNTS POINT TREE CODE – for discussion**

Commissioners reviewed provided materials and discussed.

**MOTION:** Recommend that the Hunts Point Town Council approve a revised version of the municipal code to include the proposed tree code revisions. Moved by Ottesen, seconded by Schneider.

Passed 4-0-0

**MOTION CARRIED**

#### **OTHER BUSINESS**

Town Planner Mona Green informed the Commission that per state law, the Town is required to conduct a periodic review of the Shoreline Master Plan. She expects the process to be relatively easy and little to no changes will be made to the Town's plan.

Commissioner Swenson informed the Commission that he has begun the process of reviewing the Town's Emergency Preparedness Handbook. Once his review is completed, he plans to go over the updated handbook with the Mayor and Medina Police.

#### **ADJOURNMENT**

**MOTION:** Move to adjourn the meeting at 6:29 pm. Moved by Ottesen, seconded by Schneider.

Passed 4-0-0

**MOTION CARRIED**

Respectfully submitted,

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Addie Tych, Deputy Clerk/Treasurer